



Fair Treatment and Equal Benefits and Opportunity Policy

Stirling Institute of Australia Pty Ltd

[ABN: 24 096 470 021 ACN: 096 470 021]

Overview

Stirling Institute of Australia Pty Ltd supports the concept of equal opportunity and is committed to providing all staff, students and potential students with a working and learning environment which values diversity, respects differences and provides an environment that is safe, healthy, positive, supportive and free from all forms of harassment, bullying and discrimination.

Definitions

For the purposes of this document the following applies:

The Act refers to the *Higher Education Support Act 2003*

Student/s refers to all persons enrolled in a unit of study who are, or would be entitled to VET FEE-HELP assistance under clause 43 of Schedule 1A of the Act; and

Potential Students refers to all persons seeking to enrol in a VET unit of study that meets the course requirements under subclause 45(1) of Schedule 1A of the Act and who are, or would be, entitled to VET FEE-HELP assistance under clause 43 of Schedule 1A of the Act.

Fair Treatment

Stirling Institute of Australia Pty Ltd will treat fairly all Students and Potential Students.

Student Selection

Stirling Institute of Australia Pty Ltd has open, fair and transparent procedures, based on merit for making decisions about:

- a) the selection, from among Potential Students; and
- b) The treatment of Students.

Potential Students seeking to enrol in a VET unit of study with Stirling Institute of Australia Pty Ltd, regardless of their background, circumstances or eligibility for funding, will be assessed for entry to study through the same published entry requirements and through the same process.

Student selection shall be principally based upon merit and fairness consistent with specified published and transparent entry requirements as detailed in course accreditation or training package documentation.

Stirling Institute of Australia Pty Ltd will ensure that throughout the process of selection and admission, applicants are treated fairly, courteously and expeditiously.

Entry criteria and application procedures are published in the RTO's marketing material and on the RTO's website for the information of students and persons seeking to enrol with the Institute.



The above paragraph does not prevent Stirling Institute of Australia Pty Ltd taking into account, in making decisions mentioned above, educational disadvantages that a particular Student or Potential Student has experienced or the fact that the student or Potential Student may be enrolled via a VET restricted access arrangement.

Publication

This *Fair Treatment Policy* will be made available to Students enrolled with Stirling Institute of Australia Pty Ltd through publication on the website (<http://www.sia.edu.au>) and in the student handbook.

This *Fair Treatment Policy* was agreed to and ratified by Stirling Institute of Australia Pty Ltd's Board of Directors on 28th September 2015.